**THE FACULTY OF SURGICAL TRAINERS ANNUAL CONFERENCE**

**Theme: Surgical Training – Excising the Barriers**

**Abstract Guidelines**

**SUBMISSIONS:**

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| You are invited to submit abstracts on themes of surgical education & training. Examples:* Trainee/resident education
* Student education
* Assessment
* Curriculum development
* Simulation
* Other
 |

Abstracts should be sent to the Royal College of Surgeons of Edinburgh via email to: education@rcsed.ac.uk

The closing date for receipt of abstracts is **17:00 on 10 July 2023.**
Submissions after this date will not be accepted.

**SUBMISSION GUIDELINES:**

The following are guidelines set by the Royal College of Surgeons of Edinburgh. Deviation from the guidelines may result not only in delays but in non-acceptance of the submission.

**We invite you to submit abstracts in the following format, type directly into the fields and return this completed as a word document:**

|  |  |
| --- | --- |
| **Title:**With no acronyms |  |
| **Presenting Author:** |  |
| **Further Authors:** |  |
| **Background:** Introduces the topic and problem(s) being addressed with full rationale and aims/objectives |
| **Methods:** Participants, detailed study design with a timeline of the project including statistical analysis if applicable. If you obtained ethical approval, please state so in this section. |
| **Results:** Provide detailed results to address the primary and secondary outcomes of your project/qualitative results/survey results applicable to your project study design. Clearly express your results. Quantitative data should always be included with the associated unit of measurement (e.g. ng/ml, % of control) where possible. The use of the word ‘significant’ should only be used in association with data that has been assessed for significance, with p<0.05, using an appropriate statistical test. The nature of the test can be outlined in the poster/oral. Please do not include any figures or tables, and do not write in bullet points. |
| **Conclusions:** Include brief discussion and/or conclusion. |

* Abstracts submitted for presentation should not exceed 300 words.
* The text for all abstract submissions should be in 11pt Arial, left aligned. Authors are asked to refrain from any other formatting e.g. indentation.
* All abbreviations used must be described fully in the text once.
* All correspondence will be by email unless there is course material to be sent out, therefore an up-to-date email address is required. Please inform us if this changes at any point during the submission process.

**PRIZE:**

Prizes will be awarded to the winner of the oral presentation and winner of the poster presentation.

Oral presentation:

* A short podium presentation of your work (10-minute presentation plus 5 minutes for questions)

Poster presentation:

* Posters must be A2 size and portrait orientation. You will be provided with velcro strips on the day to hang your poster on the poster boards.
* If your poster is accepted for presentation, you must be in attendance on the day for the poster to be judged.

If your abstract is accepted for oral or poster presentation, please register for the conference by **Friday 11 August**.  The College is unable to assist with expenses connected with this conference. For further information, email education@rcsed.ac.uk or contact our Education Department on 0131 527 1600.

 **CERTIFICATES:**

Certificates of attendance (acknowledging your poster or oral presentation) will be awarded on the day of the meeting to the main author/presenter if in attendance. If you nominate a colleague to present your poster or oral on your behalf, they will receive the certificate. Co-authors can receive a letter confirming their contribution upon request.

**THE FACULTY OF SURGICAL TRAINERS WEBSITE**

Please note that as well as your poster being displayed at the FST conference, you will be asked to submit a PDF of your poster so that it can be displayed on the FST website.

Example: [a-selection-of-posters-submitted-to-icoset-2022.pdf (rcsed.ac.uk)](https://fst.rcsed.ac.uk/media/29071/a-selection-of-posters-submitted-to-icoset-2022.pdf)

By submitting this application, you understand that RCSEd will process your personal data in accordance with the terms of the General Data Protection Regulation (GDPR).

We will not share your data with any third party unless there is a statutory requirement for us to do so or unless we require to do so to deliver our services. Such sharing will only be undertaken where the appropriate Data Processing Agreements are in place and for tightly controlled purposes. The College will retain your data for the periods of time described in our privacy statement. Further details may be found on our website at <https://www.rcsed.ac.uk/privacy>.

Ends.